

**UNITED STATES DEPARTMENT OF AGRICULTURE
OFFICE OF THE CHIEF FINANCIAL OFFICER
NATIONAL FINANCE CENTER**

Project Review Team (PRT) Meeting

Conference Call

Wednesday, November 16, 2011

9:00 a.m. – 11:00 p.m. EST

Call-In Number – (888) 858-2144 Passcode – 2760817

Agenda

9:00 a.m.	Welcome and Introductions	Gaynel Seibert
	Recap of August 10, 2011 PRT Meeting	
	Review of Action Items	
9:15 a.m.	Scheduled Release Reports	PCO Team
	• PRT Standard Slides	Tony Priola
	• Scheduled/Unscheduled Projects	
	• CY12 04 Scheduled Release Project Plan High Level Milestones	
	• Interagency Agreements Status, Past Due Items	Colette Usner
9:45 a.m.	Ongoing Initiatives/Project Discussion	
	• Scheduled Release – CY12 04	
	○ PPS	Cherie Landry
	○ EmpowHR	Billy Dantagnan
	○ webTA	Charmaine Taylor
	○ CUAT	Santa Plummer
	• EmpowHR In-Sourcing	Billy Dantagnan
	• Enterprise Reporting Solution	Steve Cunningham
	• Risk Mitigation	Debby Tatum
	• Remedy Change Management	Tony Priola
10:15 a.m.	Discuss Continuation and Frequency of PRT Meeting	Tony Priola
10:25 a.m.	Customer Comments	All
10:45 p.m.	Closing Remarks	Gaynel Seibert

Handouts:

- Agenda
- PRT Action Items, August 2011
- PRT Meeting Presentation, November 2011
- IA Tracking Status, November 2011
- UAT PRT Status Update, November 2011
- Enterprise Reporting Solution
- Remedy Change Mangement
- Remedy/Timeline Crosswalk

Future Meeting Dates:

- Wednesday, March 7, 2012
- Wednesday, June 6, 2012
- Wednesday, September 12, 2012

Facilitator: Gaynel Seibert

PRT Mailbox – PRTeam@usda.gov